



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, June 27, 2017, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Board will consider approving the Minutes from the Board of Commissioners meeting held Tuesday, June 20, 2017.

V. ACTION ITEM(S)

- A. Check run in the amount of \$1,266,566.97 dated June 23, 2017.
- B. Controller – Request that the Board approve a representation letter to Maher Duessel in connection with Centre County's audit of financial statements for the year ending December 16, 2016 – Dept. 125
- C. Transportation – Request that the Board approve the purchase of a 2017 Ford Escape SE AWD for the Office of Aging to add to their existing vehicle fleet. Due to the constant demand this vehicle would help their staff as they go into the field. The cost of the vehicle would be \$21,839 under the PA State Contract Co Stars purchase program from Tri-Star Ford in Tyrone, PA. The cost of purchase would be covered 100% from funds available in the Office of Aging's 2016-2017 Block Grant Funding – Dept. 532.

- D. Commissioners – Request that the Board approve and sign a waiver of potential conflict of interest for Eckert Seamans with firm client PNC Bank – Dept. 111.
- E. Emergency Communications – Request that the Board reviews a service agreement renewal with NeuStar, Inc. to provide LEAP services (Local Number Portability Enhanced Analytical Platform) to Centre County 9-1-1. The contract total is \$500.00 for the period of July 1, 2017 through June 30, 2018 – Dept. 354.
- F. Maintenance – Request that the Board reviews a contract with Simplex Grinnell for the service of the fire alarm system at the Centre County Correctional Facility. The contract total is \$13,098 for the period of January 1, 2018 through December 31, 2020 – Dept. 161.
- G. Children and Youth Services – Request that the Board reviews the following items:
  - i. A contract with Betty Shreckengast Family Childcare to provide childcare services. The total cost is \$1,400 with the source of funding as follows: State \$1,120 and County \$280 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
  - ii. A contract with the Lock Haven YMCA Childcare to provide childcare services. The contract total is \$700 with the source of funding as follows: State \$560 and County \$140 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
  - iii. The Childcare Center at Hortwoods to provide childcare services. The contract total is \$3,600 with the source of funding as follows: State \$2,880 and County \$720 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
  - iv. A contract with Concern to provide foster/residential care services for dependent/delinquent youth. The contract total is \$33,500 with the source of funding as follows: State \$26,800 and County \$6,700 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
  - v. A contract with Bethany Christian Services of Central PA to provide foster care services for dependent delinquent youth. The contract total is \$85,000 with the source of funding as follows: State \$68,000 and County \$17,000 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.

- vi. A contract with Betty Shreckengast Family Childcare to provide childcare services. The contract total is \$4,000 with the source of funding as follows: State \$3,200 and County \$800 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- vii. A contract with the YMCA of Centre County – Bellefonte to provide childcare services. The contract total is \$8,000 with the source of funding as follows: State \$6,400 and County \$1,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- viii. A contract with the YMCA of Centre County – Moshannon Valley to provide childcare services. The contract total is \$1,000 which is funded as follows: State \$800 and County \$200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- ix. A contract with the YMCA of Centre County – State College to provide childcare services. The contract total is \$2,000 with the source of funding as follows: State \$1,600 and County \$400 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- x. A contract with Kids Court Childcare and Learning Center to provide childcare services. The contract total is \$22,000 with the source of funding as follows: State \$17,600 and County \$4,400 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xi. A contact with H. Denning Mason, Esquire to provide legal services. The contract total is \$8,000 with the source of funding as follows: State \$6,400 and County \$1,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xii. A contract with The Law Offices of James P. Johnson, Esquire to provide legal services. The contract total is \$18,000 with the source of funding as follows: State \$14,400 and County \$3,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xiii. A contract with Sign Language Specialists of Western PA to provide sign language interpreter services. The contract total is \$10,000 with the source of funding as follows: State \$8,000 and County \$2,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

- xiv. A contract with Claire Kimmel, Esquire to provide legal services. The contract total is \$8,000 with the source of funding as follows: State \$6,400 and County \$1,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xv. A contract with Stephanie Cooper, Esquire to provide legal services. The contract total is \$1,000 with the source of funding as follows: State \$800 and County \$200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xvi. A contract with Bobbie Rabuck, Esquire to provide legal services. The contract total is \$30,000 with the source of funding as follows: State \$24,000 County \$6,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xvii. A contract with Pamela McCloskey – McCloskey Counseling Center to provide counseling services. The contract total is \$28,000 with the source of funding as follows: State \$22,400 and County \$5,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xviii. A contact with Kimberly Hamilton, Esquire to provide legal services. The contract total is \$8,000 with the source of funding as follows: State \$6,400 and County \$1,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

VI. CONSENT AGENDA

- A. Children and Youth Services – Request that the Board reviews a data release agreement with Penn State University for the period of January 1, 2017 through December 31, 2017 – Dept. 511.
- B. GIS – Request that the Board reviews a maintenance contract with ESRI for software and technical support as well as software updates. The contract total is \$23,750 for the period of August 22, 2017 through August 21, 2018 – Dept. 155.
- C. MH/ID/EI – Request that the Board reviews the following:
  - i. A contract between the Penn State Psychological Clinic and the County of Centre. Mental health services provided include outpatient (psychiatric evaluation/medication review, individual psychotherapy, and psychological testing) and community services (in-school and Centre County Correctional Facility). Intellectual disability services include eligibility determination record review and testing. The contract total is \$34,000

which is funded as follows: State \$32,433 and County \$1,567 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

- ii. A contract between The Advocacy Alliance and the County of Centre. Intellectual disability services include incident management and representative payee. Mental health services include representative payee and the provision of C/FST (Consumer/Family Satisfaction Team) surveys. The contract total is \$29,023 which is funded as follows: State \$27,685 and County \$1,338 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
- iii. A letter of agreement between Carl Frels and the County of Centre. Intellectual disability services include deaf interpreter services. The contract total is \$8,000 which is funded as follows: State \$7,631 and County \$369 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
- iv. A contract between Centre County Youth Service Bureau and the County of Centre. Mental health services include housing support (de-clutter) and family support (children/adolescent respite). The contract total is \$38,000 which is funded as follows: State \$36,248 and County \$1,752 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
- v. A contract between Community Integrations LLC and the County of Centre to provide emergency transportation services. The contract total is \$7,500 which is funded as follows: State \$7,154 and County \$346 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

D. Planning – Request that the Board reviews the following items:

- i. Memorandum of understanding for the Final Land Development Plan for Handy Delivery Storage; CCPCDO File No. 87-17. This proposal constitutes a final plan submission showing the development of two (2) buildings, one being a 25' x 150' (3,750 sq. ft.) mini-storage facility and the other being a 40' x 110' (4,400 sq. ft.) warehouse facility along with a vehicle storage parking lot as well corresponding infrastructure to service the proposed land development activity; located along High Tech Road (T-785) in the Airport Park Development in Benner Township – Dept. 151.
- ii. Memorandum of Understanding for the Final Land Development Plan for Samuel B. and Linda S. King (Furniture Manufacturing Facility); CCPCDO File No. 65-17. This proposal constitutes a Final Plan submission showing the furniture manufacturing facility (7,296 sq. ft.) and a proposed barn (2,160 sq. ft.) as well corresponding infrastructure to service the proposed

land development activity; located off of Tattletown Road (State Route 2016) on Tax Parcel No. 22-2-46H in Penn Township just east of Millheim Borough – Dept. 151.

iii. Memorandum of Understanding for the Final Land Development Plan of Lands of PNW, Inc. for Track N' Trail; CCPCDO File No. 13-16. This proposal constitutes a final plan submission showing the development of a 28,000 square foot commercial building as well corresponding infrastructure to service the proposed land development activity; located along Skytop Mountain Road (State Route 3042) in Worth Township – Dept. 151.

E. Risk Management – Request that the Board review three Broker of Record letters authorizing USI Insurance Services to solicit proposals for group healthcare benefits on behalf of Centre County to participating health insurers – Dept. 112.

VII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

i. Centre County Government Offices will be closed on Tuesday, July 4<sup>th</sup> to celebrate Independence Day.

ii. The next Board of Commissioners' Meeting will be held on Tuesday, July 11, 2017 at 10:00 AM in Room 146WB.

VIII. EXECUTIVE SESSION REPORT

IX. MEETING SCHEDULE

Tuesday, June 27, 2017

BOC – 10:00 AM – Room 146WB

Department Head Meetings – 1:30-3:30 PM – Room 144WB

Wednesday, June 28, 2017

MH – SEDA-COG Board Meeting – 1:00 PM – Lewisburg

SD – RSVP Advisory Council – 1:30 PM – Room 146WB

MP – Victory Empower Boot Camp Fitness Ribbon Cutting – 2:00 PM - Bellefonte

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Thursday, June 29, 2017

BOC – Finance Committee – 9:00 AM - Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

BOC – Retirement Board – 11:00 AM – Room 146WB

Department Head Meetings – 1:30-2:30 PM – Room 144WB

X. ELECTION ANNOUNCEMENTS

Tuesday, August 1, 2017

Last day to circulate and file nomination papers.

Tuesday, August 8, 2017

Last day to withdraw by candidates nominated by nomination papers.

Monday, August 14, 2017

Last day to withdraw by candidates nominated at the primary.

Tuesday, October 10, 2017

Last day to REGISTER before the November election.

XI. QUESTIONS FROM THE PRESS

XII. ADJOURNMENT